

# **GURU NANAK COLLEGE (AUTONOMOUS)**

(Affiliated to University of Madras and Re-Accredited at 'A' Grade by NAAC)

Guru Nanak Salai, Velachery, Chennai – 600042.



## **Hindi**

(SEMESTER PATTERN WITH CHOICE BASED CREDIT SYSTEM)

## **Syllabus**

(For the candidates admitted in the Academic year 2020-21 and thereafter)

## **VISION**

Enhancing communication skills in students and improve their employability.

## **MISSION**

- To start certificate courses in spoken Hindi, Creative Hindi, Journalism that lead to diploma courses in spoken Hindi
- To offer professional Development Programmes in spoken Hindi for Teaching and Non-Teaching Staff.
- To start M. A. Hindi Programme.
- To start & develop a Research Centre in Linguistics for exchange of ideas, thoughts & literature between Tamil, Hindi and other Indian Languages.
- To offer public speaking and creative writing courses in Hindi
- To use ICT in teaching learning Methodology and use Audio Video Aid for effective Hindi learning.

**GURU NANAK COLLEGE (AUTONOMOUS), VELACHERY, CHENNAI-42**

**DEPARTMENT OF HINDI**

Part –I Foundation Course–LANGUAGE HINDI

**Batch: 2020-2023**

**PAPER TITLE: PROSE, FUNCTIONAL HINDI & TRANSLATION**

<b>SUBJECT CODE: 19UHIN141</b>	<b>THEORY</b>	<b>MARKS: 100</b>
<b>SEMESTER: I</b>	<b>CREDITS: 3</b>	<b>TOTAL HOURS: 90</b>

**COURSE OBJECTIVES:**

- *To develop basic knowledge of letter writing (Personal and Official)*
- *To learn official words, phrases and technical terms*
- *To develop skills of reading, writing and analyzing the various aspects of literature*
- *To introduce Art & Science of Translation*

**UNIT- I** **18 hr**

- ▶ Report- *Toofan ke vijeta* by Rangey Raghav
- ▶ Personal letter-2 (To parent about college, To a friend about new city) Official Letter-1, Official Terminology-10 (Names of Offices)

**UNIT- II** **18hr**

- ▶ Satire-*Durghatna* by Narendra Kohli
- ▶ Complain Letter-2 (To Local body for road repair, to dealer for not sending book on time) Memorandum-1, Official Terminology-10 (Names of Posts)

**UNIT – III** **18hr**

- ▶ Essay-*Aadhunikta: Kya, kaise, kya nahi* by Dr. Kanhiya Lal Mishr Prabhakar
- ▶ Banking letters-3(account opening, Closing, Missing checkbook,) Circular-1, Official Phrases-10

**UNIT –IV** **18hr**

- ▶ Memoir – *Smaran* by Mahadevi Verma
- ▶ Application Letter-1 (Job), Leave letter-1, Reminder,

**UNIT – V** **18hr**

- ▶ One Act Play- *Kale kauve: gore hans* by Vinod Rastogi
- ▶ Notice, Passage Translation-English to Hindi-5

***Prescribe books: -***

1. *Prayojanmoolak Hindi* by Prof. Syed Rahamathullah & Dr. Chitti Annapurna
2. *Gadya Manjusha* by Dr. Swati Paliwal, Publisher- Department of Hindi Guru Nanak College (Autonomous), Chennai

**Reference books: -**

1. *Toofano ke beech* by RangeyRaghav, ShabdakarPrakashan,
2. *MereMuhalle ke phool* by Narendra Kohli,
3. *Satah se tah mein* by Kanhaiyalal Mishr Prabhakar  
Publish by Bhartiya Sahitya Prakashan, Yr.2000.
4. *Mere priya sansmaran* by Mahadevi Verma
5. *Bhartiya Jnanpith. Shreshtha Ekanki-* Edited by Krishna Vikal, Shiksha Bharti.

**Question Paper Pattern:**

Section	Question Component	Numbers	Marks	Total
Section A	<b>Definition &amp; short answers</b> Answer any 10 out of 12 Questions	01-12	3	<b>30</b>
Section B	<b>Annotations, Short Notes</b> Answer any 5 out of 7 questions	13-19	6	<b>30</b>
Section C	<b>Essay</b> Answer any 4 out of 6 questions	20-25	10	<b>40</b>

**Distribution of Questions:**

Sections	Units	No. of Questions	
		Theory	Problems
Section A	Unit – 1	2	
	Unit – 2	2	
	Unit – 3	2	
	Unit – 4	3	
	Unit – 5	3	
Section B	Unit – 1	2	
	Unit – 2	2	
	Unit – 3	2	
	Unit – 4	1	
	Unit – 5	1	
Section C	Unit – 1	1	
	Unit – 2	1	
	Unit – 3	1	
	Unit – 4	1	
	Unit – 5	1	

**GURU NANAK COLLEGE (AUTONOMOUS), VELACHERY, CHENNAI-42**  
**DEPARTMENT OF HINDI**  
**Part –I Foundation Course–LANGUAGE HINDI**

**Batch: 2020-2023**

**PAPER TITLE: SHORT STORIES, NOVELETTE & CREATIVE HINDI**

<b>SUBJECT CODE: 19UHN142</b>	<b>THEORY</b>	<b>MARKS: 100</b>
<b>SEMESTER: II</b>	<b>CREDITS: 3</b>	<b>TOTAL HOURS: 90</b>

*Objectives*

- ▶ *To inculcate interest in modern Hindi literature (Fiction)*
- ▶ *To develop Reading, Writing and Analytical Skills*
- ▶ *To train students in print & electronic media advertising & reporting*

**UNIT-I** **18hr**

- ▶ Two short stories from pre independence & pre sixties Era- Critical Evaluation:  
*Namak ka daroga* by Premchand,  
*Insaniyat* by Vishnu Prabhakar
- ▶ Basic concepts of Report writing with two examples: Natural Calamity report, College function report.

**UNIT – II** **18hr**

- ▶ Two short stories from post sixty Era-Critical Evaluation:  
*Iss baar phir barf giri tou* by Himanshu Joshi,  
*Beti* by Usha Mahajan.
- ▶ Advertisement- Print Media: consumer items, Event, Political Party

**UNIT – III** **18hr**

- ▶ One contemporary story: *Pramoshan* by Omprakash Valmiki
- ▶ Advertisement - Jingle writing -4: consumer durables, food, cosmetics, Coaching classes.

**UNIT –IV**

- ▶ Introduction to Novelette-*Daud* by Mamta Kalia
- ▶ Novelette- Full Reading with Important Events

**UNIT – V** **18hr**

- ▶ Novelette-Critical Evaluation & Character Sketch

**Prescribe books: -**

1. *Gadya Manjusha* by Dr. Swati Paliwal, Publisher- Department of Hindi Guru Nanak College (Autonomous), Chennai
2. *Daud (Novel)* by Mamta Kalia, Vani Prakashan, New Delhi-2

**Reference books: -**

1. *Mansarovar-II* by Premchand, Manoj Publications, Delhi-6, Yr2005.
2. *Mera Watan* by Vishnu Prabhakar, Aalekh Prakashan, Delhi-32, Yr2005.
3. *Iss baar phir barf giri tou* by Himanshu Joshi, Indraprasth Prakashan, Delhi-51,
4. *Sach tou yah hai* by Usha Mahajan, Kalyani Shiksha Parishad, Delhi, 2007

5. Beeswin shatabadi ki Hindi kahaniyan-11  
Sab kuch karne se- Edited by Mahesh Darpan, SamayikPrakashan

**Question Paper Pattern:**

Section	Question Component	Numbers	Marks	Total
Section A	<b>Definition &amp; short answers</b> Answer any 10 out of 12 Questions	01-12	3	<b>30</b>
Section B	<b>Annotations, Short Notes</b> Answer any 5 out of 7 questions	13-19	6	<b>30</b>
Section C	<b>Essay</b> Answer any 4 out of 6 questions	20-25	10	<b>40</b>

**Distribution of Questions:**

Sections	Units	No. of Questions	
		Theory	Problems
Section A	Unit – 1	3	
	Unit – 2	3	
	Unit – 3	2	
	Unit – 4	2	
	Unit – 5	2	
Section B	Unit – 1	1	
	Unit – 2	1	
	Unit – 3	2	
	Unit – 4	2	
	Unit – 5	2	
Section C	Unit – 1	1	
	Unit – 2	1	
	Unit – 3	1	
	Unit – 4	1	
	Unit – 5	1	

**GURU NANAK COLLEGE (AUTONOMOUS), VELACHERY, CHENNAI-42**  
**DEPARTMENT OF HINDI**

Part –I Foundation Course–LANGUAGE HINDI

**Batch: 2020-2023**

**PAPER TITLE: ANCIENT & MEDIEVAL POETRY, HISTORY OF HINDI**  
**LITERATURE**

<b>SUBJECT CODE: 19UHIN143</b>	<b>THEORY</b>	<b>MARKS: 100</b>
<b>SEMESTER: III</b>	<b>CREDITS: 3</b>	<b>TOTAL HOURS: 90</b>

*Objectives*

- ▶ *To expose students to Ancient & Medieval Hindi Poetry*
- ▶ *To introduce ancient & medieval Literature and important poets of the period*
- ▶ *To inculcate Moral values through poetry*
- ▶ *Nurture Universal brotherhood, secularism & Humanity through bhakti literature*

**UNIT – I** **18hr**

- ▶ Aadikal-Salient features, Introduction – Aamir Khusrao, Vidhyapati
- ▶ Introduction of Rason Literature: Chandbardai – Prithviraj Rason
- ▶ Kabir–5 Dohas

**UNIT – II** **18hr**

- ▶ Malik Mohammad Jayasi- 2 Padas
- ▶ Tulsidas- 2 Padas
- ▶ Bhakti Kavya-Salient features, Nirgunkavya-Gyanmarg, Premmarg.
- ▶ Introduction of poet - Raidas

**UNIT – III** **18hr**

- ▶ Surdas-2 Padas
- ▶ Meera Bai- 2 Padas
- ▶ Sagunkavya-Ram Bhakti Kavya: Pramukh pravatiyan.
- ▶ Introduction of poet-Agardas

**UNIT – IV** **18hr**

- ▶ Rahim-5 Dohas
- ▶ Guru Nanak-2 Padas
- ▶ Sagunkavya- Krishna Bhakti Kavya: Pramukh pravatiyan.
- ▶ Introduction of Astachhap

**UNIT – V** **18hr**

- ▶ Bihari-5 Dohas
- ▶ Ghananand- 2 Padas
- ▶ Salient features of Ritikaal, Main Poets- Dev and Bhushan

**Prescribe books: -**

1. *Padya Manjusha* by Dr. Swati Paliwal & Dr. Anita Patil, Department of Hindi, Guru Nanak College (Autonomous), Publisher-Bodh Prakashan, Chennai-79.

**Reference books: -**

1. *Hindi ke pramukh pratinidhi kavi* by Dr. Ashwini Parashar, Bhartiya Granth Niketan.
2. *Hindi Sahitya ka Itihas* by Acharya Ram Chandra Shukl, Kamal Prakashan, New Delhi.
3. *Hindi Sahitya ka Sanchipt Itihas* by Babu Gulab Rai, Laxmi Narayan Prakashan, Agra.
4. *Kabir Grinthalawali* by Prof. Pushp Pal Singh.
5. *Rahim Dohawali* by Dr. Mahendra Mittal.
6. *Bihari Ratnakar* by Shri Jagannathdas Ratnakar, Prakashan Sansthan, New Delhi. Yr. 2008.

**Question Paper Pattern:**

Section	Question Component	Numbers	Marks	Total
Section A	<b>Short answers from Poetry(6) &amp; History of Hindi Literature(6)</b> Answer any 10 out of 12 Questions	01-12	3	<b>30</b>
Section B	<b>Annotations from Poetry</b> Answer any 5 out of 7	13-19	6	<b>30</b>
Section C	<b>Essay type</b> Answer any 4 out of 6 questions	20-25	10	<b>40</b>

**Distribution of Questions:**

Sections	Units	No. of Questions	
		Theory	Problems
Section A	Unit – 1	3	
	Unit – 2	2	
	Unit – 3	3	
	Unit – 4	2	
	Unit – 5	2	
Section B	Unit – 1	1	
	Unit – 2	2	
	Unit – 3	2	
	Unit – 4	2	
	Unit – 5	1	
Section C	Unit – 1	1	
	Unit – 2	1	
	Unit – 3	1	
	Unit – 4	1	
	Unit – 5	1	



**GURU NANAK COLLEGE (AUTONOMOUS), VELACHERY, CHENNAI-42**  
**DEPARTMENT OF HINDI**  
**Part –I Foundation Course–LANGUAGE HINDI**

**Batch: 2020-2023**

**PAPER TITLE: MODERN POETRY & HINDI LITERATURE**

<b>SUBJECT CODE: 19UHIN144</b>	<b>THEORY</b>	<b>MARKS: 100</b>
<b>SEMESTER: IV</b>	<b>CREDITS: 3</b>	<b>TOTAL HOURS: 90</b>

*Objectives*

- ▶ *To expose students to Modern & Contemporary Poetry*
- ▶ *To introduce poets and writers*
- ▶ *To make them aware of latest trends in Hindi Literature*
- ▶ *Develop the language skill*

**UNIT-I**

**18hr**

- ▶ Introduction of Aadhunik Yug, Special features of BhartenduYug & Dwivedi Yug
- ▶ Poems of BhartenduYug poet(Any one) Bhartendhu Harishchandra- *AndherNagari*
- ▶ Poems of Dwivedi Yug poet (Any one)Maitheli Sharan Gupt- *Avanati ke karan*

**UNIT – II**

**18hr**

- ▶ Chaayavaad –Pramukh Pravattiyan aur Kavi- Prasad;Pant ;Nirala;Mahadevi.
- ▶ Poem of Jaishanker Prasad- *Aansoo*
- ▶ Poem of Nirala- *Wah todti Patthar.*

**UNIT – III**

**18hr**

- ▶ Pragativaad, -Pramukh Pravattiyan
- ▶ Poems: *Janatantra ka janam* by Ramdhari Singh Dinkar
- ▶ Poems:: *Shashan kee bandook* by Nagarjun.
- ▶ Introduction of Prayogvad & Nayi Kavita

**UNIT – IV**

**18hr**

- ▶ Poems: *Maine aahuti ban kar dekha hai* by Agneya
- ▶ Poems : *Toota Pahiya* by Dharmveer Bharti
- ▶ Hindi Novel-Origin, Development and Trends

**UNIT – V**

**18hr**

- ▶ Modern poems: *Har taraf dhoona hai* by Dhoomil,  
: *Badh rahi hai peer* by Dushyant.
- ▶ Hindi story- Origin, Development and Trends

**Prescribe books:-**

*1.Sahitya Manjusha by Dr.Swati Paliwal & Dr. Anita Patil, Department of Hindi,  
Guru Nanak College, (Autonomous), Publisher-Bodh Prakashan, Chennai-79.*

**Reference books:-**

1. *Hindi Sahitya ka Sanchipt Itihas* by Babu Gulab Rai, Laxmi Narayan Prakashan, Agra
2. *Andher –Nagri, Chaupatt Raja* by Bhartendu Harishchandra, Kamal prakashan, New Delhi-2
3. *Hindoo* by Maithili Sharan Gupt, Saket Prakash, Chirgaon, Jhansi, 1987.
4. *Sanchayita* by Ramdhari Singh Dinkar.
5. *Hindi Sahitya ka Sanchipt Itihas* by Rajnath Sharma, Vinod Prakashan.

**Question Paper Pattern:**

Section	Question Component	Numbers	Marks	Total
Section A	<b>Short answers from Poetry (6) &amp; History of Hindi Literature (6)</b> Answer any 10 out of 12 Questions	01-12	3	<b>30</b>
Section B	<b>Annotations from Poetry</b> Answer any 5 out of 7	13-19	6	<b>30</b>
Section C	<b>Essay</b> Answer any 4 out of 6 questions	20-25	10	<b>40</b>

**Distribution of Questions:**

Sections	Units	No. of Questions	
		Theory	Problems
Section A	Unit – 1	3	
	Unit – 2	2	
	Unit – 3	2	
	Unit – 4	3	
	Unit – 5	2	
Section B	Unit – 1	1	
	Unit – 2	2	
	Unit – 3	2	
	Unit – 4	1	
	Unit – 5	2	
Section C	Unit – 1	1	
	Unit – 2	1	
	Unit – 3	1	
	Unit – 4	1	
	Unit – 5	1	

**GURU NANAK COLLEGE (AUTONOMOUS), VELACHERY, CHENNAI-42**  
**DEPARTMENT OF HINDI**  
*Non-Major Elective Course offered by Department of Hindi to First year Degree programmes*

**BATCH: 2020-2023**

**PAPER TITLE: BASIC HINDI- I**

<b>SUBJECT CODE: 19UBAH401</b>	<b>THEORY</b>	<b>MARKS: 100</b>
<b>SEMESTER: I</b>	<b>CREDITS: 2</b>	<b>TOTAL HOURS: 30</b>

**COURSE OBJECTIVES**

*To impart the knowledge of Hindi Language with the grammatical aspects.*  
*To improve the communication skills of students for better employability.*

**UNIT: I** (6hrs)

Greeting and Introductory words used in everyday life. (ORAL)  
Hindi alphabets - Introduction of Vowels & Consonants

**UNIT: II** (6hrs)

Hindi alphabets – Consonants  
Written and oral practice. Two letter words.  
Word construction with matras along with meaning,

**UNIT: III** (6hrs)

Combined Letters, Half Letters, Complex Letters  
Words used in everyday life: Colours, flowers

**UNIT: IV** (6hrs)

Basic verbs-10, Pronoun  
Hindi Numbers

**UNIT: V** (6hrs)

Name of seasons, Animals, Birds, and Insects  
Noun, Singular –Plural,  
Words used in everyday life: fruits, vegetables,

**Reference Books:** 1. *Saral Hindi Bodhini*, D.B. Hindi Prachar Sabha, T Nagar, Chennai.

2. *Subodh Hindi Rachna*, D.B. Hindi Prachar Sabha, T Nagar, Chennai

**Question Paper Pattern:**

<b>Section</b>	<b>Question Component</b>	<b>Numbers</b>	<b>Marks</b>	<b>Total</b>
<b>Section A</b>	<b>Multiple Choice Questions/Series Questions</b>	01(1-10)- 02(1-10)	2	<b>40</b>
<b>Section B</b>	<b>Fill in the Blanks/Meanings</b>	03(1-7),04(1- 7),05(1-7)	6	<b>30</b>
<b>Section C</b>	<b>Short Question answers</b>	06-11	5	<b>30</b>

**Distribution of Questions:**

<b>Sections</b>	<b>Units</b>	<b>No. of Questions</b>	
		<b>Theory</b>	<b>Problems</b>
<b>Section A</b>	Unit – 1	5	
	Unit – 2	5	
	Unit – 3	5	
	Unit – 4	5	
<b>Section B</b>	Unit – 1	5	
	Unit – 2	5	
	Unit – 3	5	
	Unit – 4	6	
<b>Section C</b>	Unit – 3	1	
	Unit – 5	5	

**GURU NANAK COLLEGE (AUTONOMOUS), VELACHERY, CHENNAI-42**  
**DEPARTMENT OF HINDI**

*Non-Major Elective Course offered by Department of Hindi to First year Degree programmes.*

**Batch: 2020-2023**

**PAPER TITLE: BASIC HINDI-II**

<b>SUBJECT CODE: 19UBAH402</b>	<b>THEORY</b>	<b>MARKS: 100</b>
<b>SEMESTER: II</b>	<b>CREDITS: 2</b>	<b>TOTAL HOURS: 30</b>

**COURSE OBJECTIVES**

*To impart the knowledge of Hindi Language with the grammatical aspects.*

*To improve the communication skills of students for better employability.*

*To improve Hindi Vocabulary*

**UNIT: I** (6hrs)

Formation of Simple Sentences: Present Tense; first person; direct speech  
Relations, Parts of body.

**UNIT: II** (6hrs)

Formation of Simple Sentences: Past Tense; first person; direct speech.  
Formation of Simple Sentences: Future Tense; first person; direct speech  
Change Gender.

**UNIT: III** (6hrs)

Verb-action words. Dialogues, Interrogative Sentences,  
Relations, Occupations, Designation

**UNIT: IV** (6hrs)

Adjectives, Conjunction, use of 'Ne'  
Sentence formation- complex,

**UNIT: V** (6hrs)

Reading skills (Newspaper Headings) & Comprehension.  
Short story, Question & Answer (oral & written)

**Reference Books:** 1. *Saral Hindi Bodhini*, D.B. Hindi Prachar Sabha, T Nagar, Chennai.

2. *Subodh Hindi Patmala*, D.B. Hindi Prachar Sabha, T Nagar, Chennai

**Question Paper Pattern:**

<b>Section</b>	<b>Question Component</b>	<b>Numbers</b>	<b>Marks</b>	<b>Total</b>
<b>Section A</b>	<b>Multiple Choice Questions/Series Questions</b>	01(1-10)- 02(1-10)	2	<b>40</b>
<b>Section B</b>	<b>Fill in the Blanks/Meanings</b>	03(1-7),04(1- 7),05(1-7)	6	<b>30</b>
<b>Section C</b>	<b>Short Question answers</b>	06-11	5	<b>30</b>

**Distribution of Questions:**

<b>Sections</b>	<b>Units</b>	<b>No. of Questions</b>	
		<b>Theory</b>	<b>Problems</b>
<b>Section A</b>	Unit – 1	5	
	Unit – 2	5	
	Unit – 3	5	
	Unit – 4	5	
<b>Section B</b>	Unit – 1	5	
	Unit – 2	5	
	Unit – 3	5	
	Unit – 4	6	
<b>Section C</b>	Unit – 3	1	
	Unit – 5	5	

**GURU NANAK COLLEGE (AUTONOMOUS), VELACHERY, CHENNAI-42**  
**DEPARTMENT OF HINDI**

*Inter Disciplinary Course offered by Department of Hindi to Third year UG Degree programmes*

**BATCH: 2020-2023**

**PAPER TITLE: COMMUNICATION HINDI: ORAL & WRITTEN**

<b>SUBJECT CODE:</b>	<b>THEORY: 50 MARKS</b> <b>PRACTICAL: 50 MARKS</b>	<b>TOTAL MARKS: 100</b>
<b>SEMESTER: V</b>	<b>CREDITS: 5</b>	<b>TOTAL HOURS: 90</b>

**COURSE OBJECTIVES:**

- To equip students with basic Hindi knowledge (oral & written)*
- To impart the knowledge of Hindi Language with the grammatical aspects.*
- To improve the communication skills of students for better employability.*
- To prepare the students for wider social & cultural environment.*

**UNIT: I**

(18hrs)

- Greeting and Introductory words used in everyday life.
- Self Introduction : Concept of I, Me , My (Oral: Roman Hindi)
- Hindi alphabets - Introduction of Vowels & Consonants
- Matras along with two & three letter words

**UNIT: II**

(18 hrs)

- Concept & use of second & third person possessive pronoun in formal & informal Hindi with singular-plural, masculine - feminine combinations. (Oral: Roman Hindi)
- Half letters, Bindu & Chandra bindu, Combined & complex letters (*R's ref.*)
- Nouns: Masculine-Feminine, Singular - Plural,
- Pronouns: Personal & Possessive, Inflection.
- Hindi Numbers.

**UNIT: III**

(18 hrs)

- Common Hindi words phrases in everyday life (Oral: Roman Hindi)
- Verbs: Basic & Infinite form, Tenses: present; past& future
- Formation of Simple Sentences: Present Tense: 1<sup>st</sup> 2<sup>nd</sup> & 3<sup>rd</sup> person; gender variation
- Formation of Simple Sentences: Past Tense: 1<sup>st</sup> 2<sup>nd</sup> & 3<sup>rd</sup> person; gender variation
- Formation of Simple Sentences: Future Tense: 1<sup>st</sup> 2<sup>nd</sup> & 3<sup>rd</sup> person; gender variation
- Words used in everyday life: Colours, flowers, seasons, drinks, food

**UNIT: IV**

(18 hrs)

- Hindi sentences of everyday use. (Oral: Roman Hindi)
- Interrogative & Negative Sentences,
- Adjectives: Inflecting & Non Inflecting

Postposition (case) & Conjunction, use of 'Ne'  
Words used in everyday life: fruits, vegetables, Family relations, Occupations,  
Designation

**UNIT: V**

(18hrs)

Phrases & Dialogues of everyday use at Home, Bus stop, Market, Work place, Social & official(formal) function (Oral: Roman Hindi)  
Sentence formation- complex & indirect speech  
Words used in everyday life: Body parts, Animals, Birds, and Insects

**Reference Books:** 1.Saral Hindi Bodhini, D.B. Hindi Prachar Sabha, T Nagar, Chennai.

2.Subodh Hindi Rachna, D.B. Hindi Prachar Sabha, T Nagar, Chennai

**Reference websites:** 1. [www.mindurhindi.com](http://www.mindurhindi.com)

2. [www.loecsen.com](http://www.loecsen.com)

3. [www.duolingo.com](http://www.duolingo.com)

4. [www.wikihow.com](http://www.wikihow.com)