



Guru Nanak College (Autonomous)

(Affiliated to University of Madras & Re-Accredited At "A" Grade by NAAC)
No. 161, Guru Nanak Salai, Velachery, Chennai - 600042, Tamil Nadu
Website: www.gurunanakcollege.edu.in

MoU'S & COLLABORATION POLICY



GURU NANAK COLLEGE (AUTONOMOUS)

Guru Nanak Salai, Velachery, Chennai - 42
Affiliated to the University of Madras
Re -Accredited @ 'A Grade' by NAAC
A Unit of Guru Nanak Educational Society ®

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Sardar Rajinder Singh Bhasin
President

Sardar Manjit Singh Nayar
General Secretary & Correspondent

Dr. M.G. Ragunathan M.Sc., M.Phil., Ph.D., PGDESD
Principal

MEMORANDUM OF UNDERSTANDING (MOU) POLICY

The Memorandum of Understanding (MoU) serves as a written understanding of mutually agreed principles, with common goals to guide the academic and research activities between Guru Nanak College (Autonomous) and the external third party (industry/Government/Non-Government organisation/ other educational institutions/firms/other entities) with expertise on respective fields. The general purpose of this collaboration is to stimulate and provide research opportunity, internships, jointly organize seminars, conferences, and academic workshops on topics of mutual interests, publish books and disseminate knowledge. Guru Nanak College (Autonomous) considers MoU as an important pathway for the benefit of the students by gaining practical exposures of their curriculum from the external experts through various modes and thus bridging the gap between academics and corporate world.

The external third party who wish to sign MoU with Guru Nanak College (Autonomous) or the Students or faculty members of the college to utilise the services mentioned in the MoUs should abide by the GNC MoU policy.

NAME CLAUSE

I. MoU agreement to any outsiders by any department of Guru Nanak College (Autonomous), will carry the brand name of Guru Nanak College (Autonomous).

The detailed address of both the parties entering into agreement must be mentioned.

OBJECT CLAUSE

II. The object for which the MoU can be established are :-

I. Information Gathering

I.1 Faculty members who are the employees of Guru Nanak College (Autonomous), acting as an intermediary for signing the MoU between the college and the external third party must gather the details of the industry/Government/Non-



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Government organisation/ other educational institutions/ NGOs/Firms/AOP/BOI/ other entities and must verify the authenticity of the same.

1.2 Purpose of Collaboration is to

- Provide research opportunity,
- Internships,
- Jointly organize seminars, conferences, FDPs and academic workshops on topics of mutual interest,
- Career awareness programme for students,
- Publish books,
- Release journals,
- Exchange of course materials, case studies and other academic/research inputs,
- Extending support in developing curriculum and other education programmes,
- Providing placement to the students,
- Consultancy services from the faculty members / students under the guidance of the faculty members
- Dissemination of knowledge

2. Approval

The prospective Faculty member acting as an intermediary for signing the MoU between the college and the external third party has the responsibility to obtain prior permission from the Principal and the General Secretary with a draft MoU by furnishing the details of industry/Government/Non-Government organisation/other educational institutions/ NGOs/Firms/AOP/BOI/other entities with the purpose of collaboration.


3. Authorised signatory

The MoU to be witnessed and signed by the authorised signatory of the college and the external third party with the institution seal of both the parties.

4. The date, month and the year of signing of MoU.
5. Duration of MoU
6. Amendment to the agreement (if any)

The Principal upon recommendations from the committee in consultation with the management would recommend amendments and revisions to the MoU document on the basis of knowledge and input from stakeholders and others. The Council board would study




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and implement the recommended amendments into the regulation.

7. Confidentiality

The inputs or data shared by the client for the MoU will be kept confidential by the institution. The same is expected from the external party.

8. Legality (if any)

Cases with lack of clarity on any issue, or any ambiguity, or subjectivity in interpretation, must be reported to the General Secretary of the College, whose decision will be final and binding. Notwithstanding the above, and keeping in mind the best interests of Guru Nanak College, MoU may be taken up in exceptional cases, not covered by the above rules, with prior approval of the General Secretary & Correspondent of the college.

9. Notices

10. Schedules

10.1 Meeting and minutes

Meeting to be scheduled at regular intervals as and when necessary and the minutes shall be prepared and recorded after every meeting.

10.2 Beneficiary

The beneficiaries of the MoU are to be recorded then and there.

10.3 Report

An annual report has to be submitted. It should also be presented when required.

10.4 Recommendations

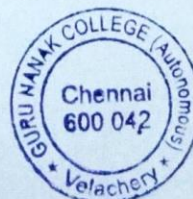
Recommendations shall be given annually by the council members at the college on review of the report.


11. Termination

Cases of lack of clarity on any issue, or any ambiguity, or subjectivity in interpretation during the process of MoU, must be reported to the General Secretary of the College, whose decision will be final either for continuity or termination of the service on mutual basis.

III. OBLIGATION

- The services mentioned in the MoU should not be against the interest of the college / State/Country/ role of the teacher in the college / opposing public policy.
- The faculty members shall avail on-duty with regards to meeting/ any visits to external thirdparty place related to the discussion on service matters in MoU for the effective benefit of mutual parties.




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