



GURU NANAK COLLEGE (AUTONOMOUS)

Guru Nanak Salai, Velachery, Chennai – 42

Re-Accredited @ 'A Grade' by NAAC

A Unit of Guru Nanak Educational Society®

Office : 2245 1746 / 2244 4621

Hostel : 2245 1273

Fax : (044) 2244 7373

Email : principal@gurunanakcollege.edu.in

Web : www.gurunanakcollege.edu.in

Sardar Rajinder Singh Bhasin
President (Officiating)

Sardar Manjit Singh Nayar
General Secretary & Correspondent

Dr. M. Selvaraj M.Sc., Ph.D.,
Principal

ACADEMIC AND ADMINISTRATIVE EXTERNAL AUDIT REPORT

2016 – 17

The External Audit was conducted by a team of Academic Experts from various reputed Institutions. The Comments and suggestions given by the team are tabulated below:

SIGNIFICANT ACHIEVEMENTS

- Use of PowerPoint, Industrial visits, experiential learning, Case studies and Role Play was initiated.
- Workshops, Lectures, seminars by renowned scientists were conducted.
- The OCOE is completely automated
- In the area of Sports and Games, coaches were appointed to train the students.
- The entire office administration is brought under ERP system for the speedy administrative process.
- Coaching classes for Civil Services (Preliminaries), Banking Services (Clerical and Probationary Officers) and TNPSC examinations were conducted as part of the UGC sponsored "Entry into Services" Programme
- Introduction of Mobile phone attendance is a Go Green environment friendly step

I. Curriculum Aspects

1. Curriculum is well designed and revised periodically
2. Industry-ready curriculum to be the thrust area at the time of syllabus revision
3. Interdisciplinary Elective Choices (IDE) to be offered to the students
4. Science Awareness Programme to be conducted annually like the present year
5. Value Added Courses to be offered
6. Flexibility choices to be offered for Non Major Electives (NME)
7. Certificate courses to be made mandatory for all the students
8. Online Courses and MOOCs could be introduced as a part of the curriculum


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Administrative Block, Guru Nanak College Campus,

New No.161, Old No.53, Guru Nanak Salai, Velachery, Chennai - 600042.

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V. Student Support and Progression

1. Pass percentage to be aimed at 100%
2. Placement drives for PG students are recommended
3. Student attendance details in a digitalized format reduces staff quality time in class
4. Langar (Free meal scheme) is a unique programme wherein more than 800 students eat their food every day.

VI. Governance, Leadership and Management

Conferences and workshops conducted by IQAC are noteworthy. The count to be increased in future years for sustenance of quality.

VII. Institutional Values and Best Practices

More green can be added by planting saplings since the College has wide area in its premises

General Observations

- The Department Minutes book does not mention the Action taken reports in their files. This needs to be incorporated in future
- Teaching and Learning Process to include blended learning methods
- Central Data Centre to be started
- Green audits to be conducted regularly to check the green quotient levels of the College
- E resources to be created by staff and made available for all learners

Conclusion

The AAA audit was conducted by an unbiased team of external experts. They appreciated the performance and significant achievements of the College. The areas of improvement suggested by them have been mentioned in the general observation table of the above paragraph. The College Management would definitely incorporate the suggestions recommended by the external experts in future for achieving excellence and growth.


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II. Teaching, Learning and Evaluation

1. The institution has a sound mentoring policy in place.
2. Remedial Classes for slow learners are conducted
3. Industrial Visit numbers to be increased for all the Department students
4. Internships recommended
5. Extra Credits to be offered for students serving in rural camps as a part of volunteering service
6. Emphasis on Activity based learning was appreciated
7. E Resources can be made available for all the courses

III. Research, Innovations and Extensions

1. Part Time and Full Time Ph.D Programmes available for research scholars
2. Environmental and Collaborative Research activities are undertaken
3. More UGC Major and Minor projects to be secured
4. More faculty publication in Peer reviewed Journals to be encouraged
5. Research lab facilities need a lift
6. Consultancy services to be enhanced
7. Financial assistance for small projects could be initiated
8. Minor research and industry based projects to be taken up by staff and students
9. Industry and Institutional collaborative activities are carried out
10. Research club could be started to bring more students in to research activities.

IV. Infrastructure and Learning Resources

1. Smart Class Rooms are available in the College
2. Maintenance of digital records of Student Admission is commendable
3. A Separate domain id created for communication for faculties of all departments is a good move.


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