



# GURU NANAK COLLEGE (AUTONOMOUS)



Guru Nanak Salai, Velachery, Chennai - 600 042

Affiliated to the University of Madras

Re-Accredited @ 'A' Grade by NAAC

ISO 9001 : 2015 Certified Institution

A Unit of Guru Nanak Educational Society®

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## INTERNAL QUALITY ASSURANCE CELL

**Dr. M.G. Ragunathan**  
Chairman

**Dr. Swati Paliwal**  
Coordinator

### MINUTES OF THE MEETING

Date: 08.04.2021 | Day: Monday | Time: 12.00 p.m. | Venue: Board Room

#### AGENDA:

1. Workshop on course attainment
2. Meeting with GNMC for Video Shoot & Videography of the college campus
3. Criterion wise Review meeting Schedule
4. Mentor –Mentee allotment digitalisation
5. Future course of action

#### MEMBERS PRESENT:

Dr. M. G. Ragunathan	Principal
Dr. Swati Paliwal	IQAC Coordinator
Dr. N. C Rajashree	Vice Principal II
Dr. P. V. Kumaraguru	Controller of Examinations
Dr. J. Jayanthi	Dean Research



Dr. T. K. Avvai Kothai	Associate Prof. and Head, Dept. of Commerce Shift I
Dr. V. P. Nedunchezian	Associate Prof. and Head, Dept. of Defence and Strategic studies
Ms. T. Saroja	Associate Prof., Dept. of Chemistry
Dr. K. Umadevi	Assistant Prof., Department of Commerce Shift I
Dr. S. Rajini Surendranath	Assistant Prof. and Head, Department Computer science
Ms. Anitha Mali Shetty	Joint Controller of Examinations
Dr. D. Sowmya	Assistant Prof. and Head, Department Commerce
Dr. D. Shoba	Assistant Prof., Department of Business Administration
Mr. T. Christy Jayakumar	Head IMS

The meeting was chaired by Dr. Swati Paliwal, Co-ordinator of IQAC, Core committee Members, the department Coordinators, Steering committee members and the IMS team was present. The IQAC Coordinator appreciated the departments for timely Submission of SSR details and insisted the departments who have not submitted the details and partial submission by some departments to submit at the earliest. IQAC will be submitting the consolidated report acquired from the departments to the criterion heads for further progression.

#### **DECISION TAKEN:**

- Discussed on the need for conduct of Workshop on POs and COs calculations, evaluation and mapping.
- IQAC to draft the necessary requirements for geo tagged photographs, video coverage and creation of GNC-LMS by the Media Centre.



➤ The Criterion wise meeting was scheduled for reviewing their progression on the following dates:

- 16<sup>th</sup> April with Criterion I & II
- 23<sup>rd</sup> April with Criterion III & IV
- 3<sup>rd</sup> May with Criterion V
- 13<sup>th</sup> May with Criterion VI & VII

➤ The digitalisation of Mentor –Mentee allotment to be finalised by the Team IMS and the Department of Computer Science.



PRINCIPAL  
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**Dr. Swati Paliwal**  
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