



GURU NANAK COLLEGE (AUTONOMOUS)



Guru Nanak Salai, Velachery, Chennai - 600 042

Affiliated to the University of Madras

Re-Accredited @ 'A' Grade by NAAC

ISO 9001 : 2015 Certified Institution

A Unit of Guru Nanak Educational Society®

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INTERNAL QUALITY ASSURANCE CELL

Dr. M.G. Ragunathan
Chairman

Dr. Swati Paliwal
Coordinator

ACTION TAKEN REPORT

(Based on the decision taken at the IQAC Meeting held on 25th February 2021 at 12.30 pm at the Board Room, Guru Harkrishan Block)

- **Planning to organize a workshop to highlight the essential requirements in SSR**
 - ❖ Seminar on NAAC Accreditation and Assessment: Changing scenario was organized on 11th March 2021 at Guru Ramdas A/C Seminar Hall, Dr. Nirmala Joseph as the Resource Person.

- **Roles and responsibilities of Steering Committee members**
 - ❖ The SSR Steering committee with members of the faculty under the headships of seven core committee members was framed to work for Criterion wise SSR Preparation. Criterion wise Roles and responsibilities of members were allotted along with the templates to the core committee members



➤ **SSR Preparation Process**

- ❖ The IMS Team shared details relating to Student Enrolment, Faculty Profile, Department Activities, Extension and Co-Curricular activities with IQAC for the SSR Preparation

➤ **Internal Audit**

- ❖ The Internal Audit was conducted department wise from 22nd March to 01st April 2021 by Team IQAC and the respective School Deans

➤ **IRINS (web-based Research Information Management (RIM) service provided by the Information and Library Network (INFLIBNET) Centre) Registration**

- ❖ The Dean Research conducted meeting department wise meeting and discussed and clarified the queries relating to Scopus index, Incubation center, and ED cell in a simplified manner. She also organized one week Workshop creation of common research portal along with IRINS registration for the faculty 9th to 13th of March 2021. Seed Money Grant was provided for project proposals submitted by both faculty members and students
- ❖ A Faculty Development Programme on Research Proposal writing was organized

PRINCIPAL
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