



GURU NANAK COLLEGE (AUTONOMOUS)

Guru Nanak Salai, Velachery, Chennai - 600 042

Affiliated to the University of Madras

Re-Accredited @ 'A' Grade by NAAC

ISO 9001 : 2015 Certified Institution

A Unit of Guru Nanak Educational Society®



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INTERNAL QUALITY ASSURANCE CELL

Dr. M.G. Rangunathan, Principal
Chairman

Dr. Swati Paliwal
Coordinator

MINUTES OF THE MEETING

Date: 02.12.2021 | Day: Thursday | Time: 12.00 p.m. | Venue: Board Room, Guru Harkrishan Block

Members Present: 23

Members Absent : 3

Special Invitee(s): 10

AGENDA:

1. Awareness on INFLIBNET and effective use of learning resources
2. Video shoot of GNLMS
3. Increase the GNLMS repository
4. ATR on student feedback
5. Verification of syllabus revision
6. Any other matter with the permission of the Chair

The meeting was convened by Dr. Swati Paliwal, IQAC Coordinator, Core committee Members, Steering Committee Members, IMS team and the Department Coordinators were present. Dean Research informed that the usage of INFLIBNET is very low amongst the faculty members, research scholars and the students. She suggested increasing awareness and conducting an orientation program for the same.




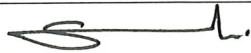
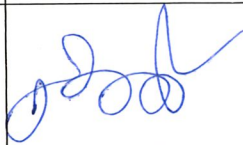







The Librarian suggested increasing the usage of the department library by providing bar code scanners to the departments. The Principal advised to conduct one more session of the e-learning video shoot. The Team IMS informed that the student feedback is available in HOD log-in. Action Taken reports can be prepared and submitted to the IQAC. Dean Academics requested the IQAC to conduct a syllabus revision and verification session for all the programs.

RESOLUTIONS:

- Guru Nanak MEDIA CENTRE will organize video shoot sessions for the faculty members on their core subjects. It was decided to nominate three faculty members from each school.
- To widen the reach, it was decided to include the members from each programs in library committee. The library committee members can orient and encourage the faculty members and students to make effective use of learning resources.
- Under the leadership of Dean Research and Librarian, a special drive can be started to motivate the faculties, research scholars and students to be the members of INFLIBNET and Web of Science.
- Principal instructed the program heads to prepare the ATR (Action Taken Report) if their feedback falls under the threshold.
- It was decided to conduct a syllabus verification session in the MCA lab under the guidance of Office of the Dean Academics and Steering Committee Members of the Criteria one.
- All the Deans agreed that they will motivate and encourage the faculty members to prepare and upload the study material in GNLMS.



SIGNATURE:

Committee members	Name	Signature
Principal and Chairman, IQAC	Dr. M. G. Ragnathan	
Coordinator, IQAC	Dr. Swati Paliwal	
Faculty Members	Dr. V.P. Nedunchezian, Dean, Student Affairs	
	Dr. T. K. Avvai Kothai, Asso. Prof. and Head, PG Commerce (Shift I)	
	Dr. J. Jayanthi Dean Research	
	Ms. T. Saroja, Associate Professor, Chemistry	
	Dr. K. Umadevi Dean, GNCHIES	
	Dr. R. Rajini Surendranath Head, B.Sc. Computer Science	
	Dr. D. Sowmya Assistant Prof. and Head B.Com. (General) (Shift -II)	
	Dr. D. Shoba, Assistant Professor, MBA	




Senior Administrative Officers	Dr. N. C. Rajashree Vice Principal, Shift - II	<i>Dr. N. C. Rajashree</i>
	Dr. S. Savithri Dean Academics	<i>S. Savithri</i>
	Dr. P. V. Kumaraguru Controller of Examinations	<i>P. V. Kumaraguru</i> 12/12/24
	Mr. P. Christy Jeyakumar Head, IMS	<i>Christy Jeyakumar</i>
	Mr. B. Selvaraj Office Superintendent (Shift I)	<i>B. Selvaraj</i>
	Ms. S. Christina Aristotle Administrative Officer	<i>Christina Aristotle</i>
Nominee from Employers	Mr. Issac Adaikaladoss Global Head, Talent Development, TCS, Chennai	<i>Issac Adaikaladoss</i>
Nominee from Industrialists	Mr. P. Suresh, Managing Director, Arun Excello, Chennai.	<i>P. Suresh</i>
Nominee from Alumni	Dr. Suresh George Dean Academics (Retd.), G NC	<i>Suresh George</i>
Nominee from Local Society	Ms. Elizabeth Seshadri Advocate, Madras High Court, Chennai	<i>Elizabeth Seshadri</i>



Nominee from Parents	Dr. S. Balachandran Deputy Director General, Department of Meteorology, Chennai	<i>S. Balachandran</i>
Nominee from Students	Ms. Nandhini B.Com. General Shift - I	<i>Nandhini</i>
	Mr. Ganesh A B.Com. Bank Management	<i>Ganesh A</i>
Special Invitees	Dr. Anitha Malisetty Joint Controller of Examinations	<i>Anitha</i>
	Dr. T. Senthil Kumar Librarian	<i>T. Senthil Kumar</i>
	Dr. A. Jeyganesan Physical Director	<i>A. Jeyganesan</i>
	Ms. R. Radhika Assistant Professor and Head, English (Shift II)	<i>Radhika</i>
	Ms. P. Anushia Assistant Professor, English (Shift I)	<i>P. Anushia</i>
	Mr. Sathish Kumar L Assistant Professor and Head, B.Sc. Visual Communication	<i>S. Sathish Kumar L</i>
	Mr. Arun Kumar R Assistant Professor, B.Sc. Visual Communication	<i>Arun Kumar R</i>
	Dr. P. Lakshmi Devi Assistant Professor, B.Sc., Advanced Zoology & BT	<i>P. Lakshmi Devi</i>



	Dr. Mahendrakumar. M Assistant Professor, B.Sc. Biotechnology	
	Dr. M. Devaraj Assistant Professor, Tamil Shift II	